

## MINUTES OF LICENSING PANEL MEETING - TUESDAY, 9 DECEMBER 2014

### Present:

Councillors

Evans

Hunter

Ryan

### In Attendance:

Sharon Davies, Head of Licensing Service

Bernadette Jarvis, Democratic Services Senior Adviser

### 1 APPOINTMENT OF CHAIRMAN

**Resolved:** That Councillor Hunter be appointed Chairman for the meeting.

### 2 DECLARATION OF INTEREST - LICENSING

There were no declarations of interest of this occasion.

### 3 PROCEDURE FOR THE MEETING

The procedure for the meeting would be that Ms Davies, Head of Licensing Service would provide an update to the Panel in relation to the application.

### 4 APPLICATION FOR A PREMISES LICENCE: TESCO, 130-132 CENTRAL DRIVE

The Panel was informed that Mr Whur, Solicitor for the applicant for a premises licence at Tesco Express, 130-132 Central Drive, Blackpool had confirmed that the applicant had agreed to amend the hours of sale of alcohol to 8am to 11pm on Monday to Sunday and had further agreed to the following additional conditions being attached to the licence if granted:

- The Licence holder shall train all staff to support the Challenge 25 proof of age policy.
  - Any person who looks or appears to be under the age of 25 shall be asked to provide identification that they are over the age of 18. The following are the examples of acceptable:
    - UK photo driving licence
    - Passport
    - Proof of Age Standards Scheme Card
  - Records to evidence this will be made available to an authorised officer upon request. Refresher training shall be conducted every 6 months as a minimum
- Ordinarily a member of management team will be on the premises at all times the premises are open to the public. In exceptional circumstances where this is not the case another member of staff will be given responsibility of the premises and all staff will have knowledge of who this person in responsibility is.
- CCTV will be installed internally at the premises and will comply with the following:

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- The CCTV system shall be installed, maintained and operated to the reasonable satisfaction of Lancashire Constabulary. The system will incorporate a camera covering each of the entrance doors, main alcohol display area and checkouts
- Will be capable of providing an image which is regarded as identification standard.
- The system will display on any recording the correct time and date of the recording.
- The system will make recordings during all hours the premises are open to the public.
- VCR tapes or digital recording shall be held for a minimum of 21 days after the recording is made and will be made available to the Police or any authorised persons acting for a Responsible Authority for inspection upon request.
- The system will, as a minimum, record images of the head and shoulders of all persons entering the premises.
- A staff member who is conversant with the operation of the CCTV system will be on the premises at all times the premises are open to the public. This staff member will be able to show recent data or footage with the absolute minimum of delay when requested to a Police Officer or to a Local Authority Enforcement Officer.
- The Licence Holder or Designated Premises Supervisor shall take immediate steps to rectify any fault if the CCTV is to be inoperative. A log of the action taken to rectify the fault shall be maintained and provided to Police or Licensing Authority on request.
- Appropriate signage alerting customers to CCTV recording shall be displayed in conspicuous positions on the premises.
- An authorisation of sales, signed and dated by the DPS, shall be kept at the premises showing all persons authorised by them to make sales of alcohol at the premises.
- An incident book will be maintained, in which shall be recorded :
  - All incidents of crime and disorder
  - A record of any person refused admission or asked to leave the premises
  - Details of occasions upon which the Police are called to the premises
  - The use or discovery of drugs

That book shall be available for inspection by a Police Officer or authorised person

Mr Whur had also indicated that the applicant was willing to have the following additional condition attached to the licence:

‘A register to monitor and record incidents of refused sales to suspected under age / drunken persons and the reasons and circumstances for the refusal’

The Panel was informed that all parties had reached an agreement that would allow the granting of the application subject to the above additional conditions being attached to the licence and that a hearing to consider the application was no longer required.

**Resolved:** To note that a hearing was not required as all parties were in agreement to the granting of the application subject to the above additional conditions being attached to the licence.

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### **Chairman**

(The meeting ended 1.05 pm)

Any queries regarding these minutes, please contact:  
Bernadette Jarvis Senior Democratic Services Adviser  
Tel: 01253 477157  
E-mail: [lennox.beattie@blackpool.gov.uk](mailto:lennox.beattie@blackpool.gov.uk)